

Agenda
Regular Work Session of the Mayor and Council
City of Chattahoochee Hills, Georgia
April 29, 2021 / 6:00 p.m.

*Visit www.chatthillsga.us for information on accessing the meeting via
teleconference or videoconference.*

Click [HERE](#) for Zoom link
ID: 871 5186 9550
Code: 257874
Dial in: 646-558-8656

Discussion Items

1. Fulton County Schools update – Dr. Mike Looney and Franchesca Warren
2. Council Meeting Agenda Review
3. FY 2022 Budget – Robbie Rokovitz
4. Property Tax Examples – Robbie Rokovitz
5. Disaster Preparedness and Emergency Response Plans – Greg Brett
6. Tourism Product Development projects – Councilmembers Foster, Lowe, and Searle
7. Charter change to add a meeting code of conduct – Councilmember Searle
8. Greystone Meeting update – Mayor Reed
9. 2021 TSPLOST Projects/RFP – Robbie Rokovitz

Mayor and Council Comments and Updates

Statement of Revenues and Expenditures

FY2022

Revenues

Taxes

	General	Debt Service	Special Revenue Funds		Grants	Capital Projects		TSPLOST	Total All
			Hotel/Motel	Technology		Capital Equip			
Property Taxes	\$ 1,820,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,820,000
Sales and Use Taxes	\$ 602,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 602,000
Other Taxes	\$ 370,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370,000
Licenses and Permits	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Charges for Services	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000
Fines and Forfeitures	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Contributions and Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Earnings	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
Other/Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 3,159,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,159,000

Hotel/Motel

Transfer In

Reserves

Hotel/Motel	\$ 50,159	\$ -	\$ 154,841	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 205,000
Transfer In	\$ 356,770	\$ 241,760	\$ -	\$ 59,016	\$ 783,408	\$ 1,158,485	\$ 360,000	\$ -	\$ 2,959,439
Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 406,929	\$ 241,760	\$ 154,841	\$ 59,016	\$ 783,408	\$ 1,158,485	\$ 360,000	\$ -	\$ 3,164,439

Total Revenues: \$ 3,565,929 \$ 241,760 \$ 154,841 \$ 59,016 \$ 783,408 \$ 1,158,485 \$ 360,000 \$ 6,323,439

Expenditures

MAYOR & COUNCIL	\$ 126,547	\$ -	\$ 17,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,747
CITY MANAGER	\$ 145,986	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,986
CITY CLERK	\$ 23,710	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,710
FINANCE	\$ 153,167	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,167
INFORMATION TECHNOLOGY	\$ 33,385	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,385
MUNICIPAL COURT SVCS	\$ 94,168	\$ -	\$ -	\$ 19,016	\$ -	\$ -	\$ -	\$ -	\$ 113,184
POLICE	\$ 871,663	\$ -	\$ -	\$ 40,000	\$ -	\$ 93,600	\$ -	\$ -	\$ 1,005,263
FIRE	\$ 1,051,656	\$ 53,115	\$ -	\$ -	\$ -	\$ 104,928	\$ -	\$ -	\$ 1,209,700
PARKS & RECREATION	\$ 109,834	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 169,834
PUBLIC WORKS	\$ 603,807	\$ 188,645	\$ -	\$ -	\$ 135,715	\$ 395,715	\$ -	\$ -	\$ 1,323,882
ENGINEERING	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ 23,000
COMMUNITY DEVELOPMENT	\$ 277,015	\$ -	\$ 40,501	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 317,516
Subtotal	\$ 3,495,937	\$ 241,760	\$ 122,701	\$ 59,016	\$ 135,715	\$ 594,243	\$ 18,000	\$ -	\$ 4,667,373

Non-Departmental

RISK MANAGEMENT

HOTEL/MOTEL

RISK MANAGEMENT	\$ 69,992	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,992
HOTEL/MOTEL	\$ -	\$ -	\$ 32,140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,140
Subtotal	\$ 69,992	\$ -	\$ 32,140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,132

Other Financing Uses

Interfund Transfer to General Fund

Interfund Transfer to CIP

Interfund Transfer to Hotel/Motel

Interfund Transfer to Debt Service

Interfund Transfer to Grant

Reserve for Contingency

Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfer to CIP	\$ -	\$ -	\$ -	\$ -	\$ 522,693	\$ -	\$ 342,000	\$ -	\$ 864,693
Interfund Transfer to Hotel/Motel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfer to Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfer to Grant	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000
Reserve for Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 564,242	\$ -	\$ -	\$ 564,242
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 647,693	\$ 564,242	\$ 342,000	\$ -	\$ 1,553,935

Total Expenditures: \$ 3,565,929 \$ 241,760 \$ 154,841 \$ 59,016 \$ 783,408 \$ 1,158,485 \$ 360,000 \$ 6,323,439

\$ (0) \$ 0 \$ - \$ 0 \$ - \$ - \$ - \$ - \$ (0)

Reserves (17% +) \$ 564,242 16%

**FY2020-FY2022
Revenue Sources
Line Item**

Fund 101 - GENERAL FUND

Revenues	FY2021 Adopted BUDGET	FY2021 Percent Inc/Dec	FY2021 Amended BUDGET	FY2021 YTD	FY2022 Recommended BUDGET
REAL & PERSONAL TAXES	\$ 1,750,000	0.00%	\$ 1,792,012	\$ 1,972,274	\$ 1,820,000
LOST	\$ 480,000	-27.27%	\$ 480,000	\$ 441,949	\$ 480,000
MOTOR VEHICLE TAX	\$ 10,000	56.25%	\$ 10,000	\$ 6,394	\$ 10,000
INTANGIBLE TAX	\$ 30,000	11.11%	\$ 32,232	\$ 54,661	\$ 35,000
Motor Vehicle Tax - Ad Valorem	\$ 20,000	5.05%	\$ 40,635	\$ 46,262	\$ 40,000
REAL ESTATE TRANSFER TAX	\$ 10,000	0.00%	\$ 12,515	\$ 20,673	\$ 12,000
BUSINESS AND OCCUPATIONAL TAX	\$ 25,000	56.25%	\$ 25,000	\$ 21,044	\$ 25,000
INSURANCE PREMIUM TAX	\$ 180,000	-10.28%	\$ 211,701	\$ 211,701	\$ 210,000
ALCOHOL BEVERAGE TAX	\$ 15,000	-25.00%	\$ 15,000	\$ 15,948	\$ 15,000
FRANCHISE FEES	\$ 145,000	-0.16%	\$ 145,000	\$ 137,421	\$ 145,000
INTEREST INCOME	\$ 7,000	-61.11%	\$ 4,410	\$ 2,621	\$ 2,000
LICENSES AND PERMITS	\$ 80,000	-20.00%	\$ 113,029	\$ 149,860	\$ 100,000
CHARGES FOR SERVICE	\$ 60,000	-20.00%	\$ 60,000	\$ 54,298	\$ 60,000
CHARGES FOR SERVICE (PARKING FEES)	\$ 60,000	0.00%	\$ 79,541	\$ 102,493	\$ 80,000
CHARGES FOR SERVICE (HUNTING LEASE)	\$ -	0.00%	\$ -	\$ -	\$ -
CONTRIBUTIONS AND DONATIONS	\$ -	-100.00%	\$ 19,787	\$ 24,817	\$ -
INSURANCE PROCEEDS	\$ -	-100.00%	\$ -	\$ -	\$ -
MISC REVENUES	\$ -	-100.00%	\$ 33,290	\$ 33,694	\$ -
Capital Lease Proceeds	\$ -	0.00%	\$ 249,632	\$ 249,632	\$ -
FINES -- COURT	\$ 125,000	-13.79%	\$ 125,000	\$ 105,554	\$ 125,000
TOTAL GENERAL FUND REVENUES 101	\$ 2,997,000	-9.13%	\$ 3,448,783	\$ 3,651,296	\$ 3,159,000
TOTAL GENERAL FUND EXPENDITURES 101	\$ 3,240,040	-4.31%	\$ 3,297,800	\$ 2,365,966	\$ 3,565,929

ALL OTHER FUNDS					
TECHNOLOGY FUND	\$ -	0.00%	\$ -		\$ -
FUND BALANCE	\$ -	0.00%	\$ -	\$ 59,016	\$ 59,016
Subtotal:	\$ -	0.00%	\$ -	\$ 59,016	\$ 59,016
GRANTS					
INTERGOVERNMENTAL (CONSERVATION)	\$ 125,000	-80.81%	\$ 125,000	\$ -	\$ 125,000
INTERGOVERNMENTAL (Federal)	\$ -	0.00%	\$ 139,607	\$ 139,940	\$ 522,693
INTERGOVERNMENTAL (LMIG)	\$ 138,801	26.07%	\$ 134,126	\$ 134,126	\$ 135,715
INTERGOVERNMENTAL (RTP)	\$ -	0.00%	\$ -	\$ -	\$ -
INTERGOVERNMENTAL (CDAP)	\$ -	0.00%	\$ 33,592	\$ 33,259	\$ -
Subtotal:	\$ 263,801	-65.36%	\$ 432,324	\$ 307,325	\$ 783,408
Fund 742 - HOTEL/MOTEL TAX FUND					
HOTEL/MOTEL TAX	\$ 75,000	-51.61%	\$ 97,630	\$ 130,000	\$ 100,000
HOTEL/MOTEL TAX Fund Balance	\$ 90,000	-52.44%	\$ 215,401	\$ 215,401	\$ 105,000
Subtotal:	\$ 165,000	-52.07%	\$ 313,031	\$ 345,401	\$ 205,000
TSPLOST	\$ 350,000	-22.22%	\$ 357,000	\$ 299,621	\$ 360,000
TSPLOST Fund Balance	\$ 303,250	151.80%	\$ 346,782	\$ 346,782	\$ -
TSPLOST	\$ 653,250	14.52%	\$ 703,782	\$ 646,403	\$ 360,000
Subtotal:	\$ 653,250	14.52%	\$ 703,782	\$ 646,403	\$ 360,000
FUND BALANCE	\$ 1,108,152	-31.15%	\$ 1,349,446	\$ 1,203,710	\$ 1,192,773
CAPITAL RESERVES					\$ 564,242
FUND BALANCE	\$ 1,108,152	-31.15%	\$ 1,349,446	\$ 1,203,710	\$ 1,757,015
Subtotal:	\$ 1,108,152	-31.15%	\$ 1,349,446	\$ 1,203,710	\$ 1,757,015
TOTAL ALL OTHER FUNDS:	\$ 2,190,203	-33.35%	\$ 2,798,583	\$ 2,561,855	\$ 3,164,439
TOTAL ALL OTHER EXPENDITURES	\$ 1,947,163	-39.11%	\$ 2,949,566	\$ 640,849	\$ 2,757,510

TOTAL Chattahoochee Hills BUDGET:	\$ 5,187,203	-21.22%	\$ 6,247,366	\$ 6,213,152	\$ 6,323,439
	\$ 5,187,203	-21.22%	\$ 6,247,367	\$ 3,006,815	\$ 6,323,439
Fund Balance/Reserves	\$ (0)	0.00%	\$ (1)	\$ 3,206,337	\$ (0)

FY2022
Expenditures (Anticipated)

CITY OF CHATTAHOOCHEE HILLS

Expenditures

General Fund By Department	FY2021 Adopted	FY2021 Amended	FY2021 YTD	Percent Inc/Dec	Percent of GF	FY2022 Adopted	Percent Inc/Dec	Percent of GF
City Council	\$ 126,546	\$ 126,546	\$ 47,204	1%	4%	\$ 126,547	0%	4%
City Manager	\$ 146,397	\$ 146,397	\$ 78,936	1%	5%	\$ 145,986	0%	4%
City Clerk	\$ 61,576	\$ 61,576	\$ 23,241	10%	2%	\$ 23,710	-61%	1%
General Administration	\$ 147,575	\$ 162,333	\$ 99,299	-7%	5%	\$ 153,167	-6%	4%
Information Technology	\$ 33,385	\$ 34,720	\$ 20,592	4%	1%	\$ 33,385	-4%	1%
Risk Management	\$ 69,992	\$ 71,962	\$ 71,962	-24%	2%	\$ 69,992	-3%	2%
Engineering	\$ 5,000	\$ 5,000	\$ 3,199	0%	0%	\$ 5,000	0%	0%
Court	\$ 92,095	\$ 92,095	\$ 48,759	-8%	3%	\$ 94,168	2%	3%
Police	\$ 863,513	\$ 863,513	\$ 401,558	-3%	27%	\$ 871,663	1%	24%
Fire	\$ 845,578	\$ 845,578	\$ 513,565	-7%	26%	\$ 1,051,656	24%	29%
Public Works	\$ 524,255	\$ 524,255	\$ 285,161	-1%	16%	\$ 603,807	15%	17%
Parks & Recreation	\$ 104,986	\$ 104,986	\$ 46,410	6%	3%	\$ 109,834	5%	3%
Community Development	\$ 219,140	\$ 258,839	\$ 81,418	-11%	7%	\$ 277,015	7%	8%
Unclassified	\$ -	\$ -	\$ -	0%	0%	\$ -	0%	0%
Total GF:	\$ 3,240,040	\$ 3,297,800	\$ 1,721,305	-4%	100%	\$ 3,565,929	8%	100%
Other Funds	FY202 Adopted	FY2021 Amended	FY2021 YTD	Percent (Inc/Dec)	Percent of GF	FY2022	Percent (Inc/Dec)	Percent of GF
Capital Fund	\$ 341,640	\$ 1,145,480	\$ 337,075	-64%	18%	\$ 594,243	-48%	22%
Debt Service	\$ 138,734	\$ 138,734	\$ 127,657	-14%	7%	\$ 241,760	74%	9%
Hotel/Motel	\$ 165,000	\$ 165,000	\$ 69,312	-26%	8%	\$ 154,841	-6%	6%
Grants	\$ 263,801	\$ 263,801	\$ 47,789	31%	14%	\$ 783,408	197%	28%
2016 TSPLOST	\$ 653,250	\$ 653,250	\$ -	15%	34%	\$ 360,000	-45%	13%
Technology Fund			\$ 59,016			\$ 59,016	100%	2%
Reserve for Contingency	\$ 384,738	\$ 583,301	\$ -	-64%	20%	\$ 564,242	-3%	20%
TOTAL EXPENDITURE:	\$ 1,947,163	\$ 2,949,566	\$ 640,849	-39%	100%	\$ 2,757,510	-7%	100%
	\$ 5,187,203	\$ 6,247,367	\$ 2,362,154	-21%		\$ 6,323,439	1%	

FY2022
Capital Projects

CITY OF CHATTAHOOCHEE HILLS

Capital Revenue	FY2022 Projected
Transfer from Reserve	\$ 834,507
Fund Balance	\$ 680,748
TOTAL REVENUE:	\$ 1,515,255.32

Capital Expenditures	FY2022 Requested
P o l i c e	\$ -
	\$ 79,600.00
	\$ 5,000.00
	\$ 9,000.00
	\$ -
	\$ -
	\$ -
	\$ -
Subtotal:	
F i r e	\$ 93,600.00
	\$ 33,000.00
	\$ 23,000.00
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
P u b l i c W o r k s	\$ 13,600.00
	\$ -
	\$ 35,328.00
	\$ -
	\$ 104,928.00
	\$ 40,715
	\$ 325,000
	\$ -
	\$ 30,000
	\$ -
	\$ -
	\$ -
P a r k s	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
Subtotal:	
G F	\$ -
	\$ 356,770
	\$ -
	\$ -
Subtotal:	
Total Capital EXPENDITURES:	
\$ 951,013.00	
Capital Reserves	
\$ 564,242	

Property Tax Examples

\$125,000	Age 65 and Under No Exemption	Age 65 and Under \$15,000 Exemption	Age 65+ Additional \$30,000 Exemption	Age 65+ Additional \$20,000 Qualifying Income	Age 70+ Full Exemption Qualifying Income
Assessed Value	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
40% of Assessed Value	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Exemptions	\$ -	\$ 15,000	\$ 30,000	\$ 30,000	\$ 50,000
	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Asses Value less Exemptions	\$ 50,000	\$ 35,000	\$ 20,000	\$ -	\$ -
40% of Assessed Value ÷ by \$1,000	\$ 50	\$ 35	\$ 20	\$ -	\$ -
Millage Rate	10	10	10	10	10
Property Tax	\$ 500	\$ 350	\$ 200	\$ -	\$ -

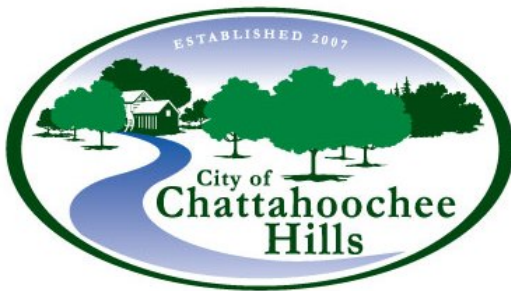
\$150,000	Age 65 and Under No Exemption	Age 65 and Under \$15,000 Exemption	Age 65+ Additional \$30,000 Exemption	Age 65+ Additional \$20,000 Qualifying Income	Age 70+ Full Exemption Qualifying Income
Assessed Value	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
40% of Assessed Value	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Exemptions	\$ -	\$ 15,000	\$ 30,000	\$ 30,000	\$ 60,000
	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Asses Value less Exemptions	\$ 60,000	\$ 45,000	\$ 30,000	\$ 10,000	\$ -
40% of Assessed Value ÷ by \$1,000	\$ 60	\$ 45	\$ 30	\$ 10	\$ -
Millage Rate	10	10	10	10	10
Property Tax	\$ 600	\$ 450	\$ 300	\$ 100	\$ -

\$175,000	Age 65 and Under No Exemption	Age 65 and Under \$15,000 Exemption	Age 65+ Additional \$30,000 Exemption	Age 65+ Additional \$20,000 Qualifying Income	Age 70+ Full Exemption Qualifying Income
Assessed Value	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000
40% of Assessed Value	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Exemptions	\$ -	\$ 15,000	\$ 30,000	\$ 30,000	\$ 70,000
	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Asses Value less Exemptions	\$ 70,000	\$ 55,000	\$ 40,000	\$ 20,000	\$ -
40% of Assessed Value ÷ by \$1,000	\$ 70	\$ 55	\$ 40	\$ 20	\$ -
Millage Rate	10	10	10	10	10
Property Tax	\$ 700	\$ 550	\$ 400	\$ 200	\$ -

\$200,000	Age 65 and Under No Exemption	Age 65 and Under \$15,000 Exemption	Age 65+ Additional \$30,000 Exemption	Age 65+ Additional \$20,000 Qualifying Income	Age 70+ Full Exemption Qualifying Income
Assessed Value	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
40% of Assessed Value	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Exemptions	\$ -	\$ 15,000	\$ 30,000	\$ 30,000	\$ 80,000
	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Asses Value less Exemptions	\$ 80,000	\$ 65,000	\$ 50,000	\$ 30,000	\$ -
40% of Assessed Value ÷ by \$1,000	\$ 80	\$ 65	\$ 50	\$ 30	\$ -
Millage Rate	10	10	10	10	10
Property Tax	\$ 800	\$ 650	\$ 500	\$ 300	\$ -

\$225,000	Age 65 and Under No Exemption	Age 65 and Under \$15,000 Exemption	Age 65+ Additional \$30,000 Exemption	Age 65+ Additional \$20,000 Qualifying Income	Age 70+ Full Exemption Qualifying Income
Assessed Value	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000
40% of Assessed Value	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
Exemptions	\$ -	\$ 15,000	\$ 30,000	\$ 30,000	\$ 90,000
	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Asses Value less Exemptions	\$ 90,000	\$ 75,000	\$ 60,000	\$ 40,000	\$ -
40% of Assessed Value ÷ by \$1,000	\$ 90	\$ 75	\$ 60	\$ 40	\$ -
Millage Rate	10	10	10	10	10
Property Tax	\$ 900	\$ 750	\$ 600	\$ 400	\$ -

\$300,000	Age 65 and Under No Exemption	Age 65 and Under \$15,000 Exemption	Age 65+ Additional \$30,000 Exemption	Age 65+ Additional \$20,000 Qualifying Income	Age 70+ Full Exemption Qualifying Income
Assessed Value	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
40% of Assessed Value	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Exemptions	\$ -	\$ 15,000	\$ 30,000	\$ 30,000	\$ 120,000
	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Asses Value less Exemptions	\$ 120,000	\$ 105,000	\$ 90,000	\$ 70,000	\$ -
40% of Assessed Value ÷ by \$1,000	\$ 120	\$ 105	\$ 90	\$ 70	\$ -
Millage Rate	10	10	10	10	10
Property Tax	\$ 1,200	\$ 1,050	\$ 900	\$ 700	\$ -



6505 Rico Road Chattahoochee Hills, Georgia 30268

MAYOR
Tom Reed

CITY COUNCIL
Ruby Foster
Richard Schmidt
Laurie Searle
Camille Lowe
Troy Bettis

CITY MANAGER
Robert T. Rokovitz

www.chatthillsga.us

(770) 463-8881

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TO: Mayor and Council

CC: Dana Wicher
Rick Lindsey

DATE: April 27th, 2021 for April 29th, 2021 City Council Work Session

RE: 2021 TSPLOST RFP recommendation

Staff Recommendation

Staff, in conjunction with the City's Engineering consultant, recommends issuing a Request for Proposal for deep patching, crack sealing and striping for city roadways and fund these repairs and improvements using TSPLOST Funds.

If the Mayor & Council approve this approach, our engineer will need to work with Darold to mark the specific limits for deep patching so we can get a good estimate for quantities for the bid package. We also recommend hiring a Contractor (Prime) to take the lead and hire the subs (crack sealing & striping) is better than the City trying to administer three separate projects. The sooner we can get our package on the street, the more time we have to complete the work.

Background

Some have asked about what was approved when we first sought to get TSPLOST on the referendum in 2016. The below table was created on behalf of Chattahoochee Hills for the referendum. However, the referendum did not commit the city to these specific roadways. The decision for repair and maintenance has been left to the Mayor and Council over the life of the five-year referendum.



EXHIBIT A
Fulton County Transportation Sales Tax
Projects and Purposes for Each Jurisdiction

Jurisdiction	Purpose/Projects	Project Number	Project-Level Costs	SPLOST Purpose Cost	Priority Tier
TIER 1 PURPOSES/PROJECTS					
Unincorporated Fulton County	Maintenance and Safety Enhancements			\$2,082,377	1
	Rivertown Road	CH-101	\$415,410		1
	Hutcheson Ferry Road	CH-102	\$543,229		1
	Rico Road	CH-103	\$436,713		1
	Cochran Mill Road	CH-104	\$207,705		1
	Wilkerson Mill Road	CH-105	\$479,319		1
Unincorporated Fulton County	Quick Response Projects			\$45,024	1
	To Be Determined	CH-106	\$45,024		1
Unincorporated Fulton County	Project Management			\$112,561	1
Unincorporated Fulton County	Countywide Oversight			\$11,256	1
	TIER 1 TOTAL PURPOSE COSTS			\$2,251,218	
TIER 2 PURPOSES/PROJECTS					
Unincorporated Fulton County	Maintenance and Safety Enhancements			\$367,478	2
	Cochran Mill Road	CH-201	\$367,478		2
Unincorporated Fulton County	Quick Response Projects			\$7,945	2
	To Be Determined	CH-202	\$7,945		2
Unincorporated Fulton County	Project Management			\$19,864	2
Unincorporated Fulton County	Countywide Oversight			\$1,986	2
	TIER 2 TOTAL PURPOSE COSTS			\$397,274	
TIER 3 PURPOSES/PROJECTS					
Unincorporated Fulton County	Maintenance and Safety Enhancements			\$367,478	3
	Rico Road	CH-301	\$146,049		3
	Campbellton Redwine Road	CH-302	\$221,429		3
Unincorporated Fulton County	Quick Response Projects			\$7,945	3
	To Be Determined	Ch-303	\$7,945		3
Unincorporated Fulton County	Project Management			\$19,864	3
Unincorporated Fulton County	Countywide Oversight			\$1,986	3
	TIER 3 TOTAL PURPOSE COSTS			\$397,274	
TOTAL Unincorporated Fulton County COSTS - ALL PURPOSES FOR TIERS 1-3				\$3,045,766	

We have intentionally postponed TSPLOST project in FY2020 in order to accumulate additional funds that are needed to facilitate necessary improvements. The below table illustrates what we spent in calendar year 2019 on TSPLOST projects.

January 1, 2019 to December 31, 2019

Date	Vendor/Service Provider	Expenditure	Total
01/15/2019	CONSTRUCTION MATERIALS SERVICES, INC.	Construction Materials Services; engineering for RFP18-009 (TSPLOST 2018)	\$ 7,694.75
01/29/2019	D.W. SMITH DESIGN GROUP, INC.	2018 Road Improvements; project coordination with Atlanta Paving; 12/17/18 - 1/18/19	\$ 531.25
02/15/2019	CONSTRUCTION MATERIALS SERVICES, INC.	Construction Material Services; engineering for RFP18-009 (TSPLOST 2018)	\$ 11,534.00
02/19/2019	ATLANTA PAVING & CONCRETE	RFP18-009 (2018 TSPLOST); Wilkerson Mill Road, Atlanta Newnan Road	\$ 415,345.63
03/15/2019	CONSTRUCTION MATERIALS SERVICES, INC.	2018 Road Improvements - program/contract management	\$ 8,872.75
04/03/2019	D.W. SMITH DESIGN GROUP, INC.	DW Smith; coordination for RFP18-009 (2018 TSPLOST); 1/21/19 - 3/27/19	\$ 1,898.25
04/09/2019	ATLANTA PAVING & CONCRETE	RFP18-009 (2018 TSPLOST); Wilkerson Mill Road, Atlanta Newnan Road	\$ 64,945.80
04/15/2019	CONSTRUCTION MATERIALS SERVICES, INC.	Construction Material Services; engineering for RFP18-009 (2018 TSPLOST); 3/25/19 - 3/31/19	\$ 5,595.00
04/29/2019	ATLANTA PAVING & CONCRETE	RFP18-009 (2018 TSPLOST); Retainage Held	\$ 123,484.53
04/29/2019	ATLANTA PAVING & CONCRETE	RFP18-009 (2018 TSPLOST); Wilkerson Mill Rd, Atlanta Newnan Rd	\$ 2,811.37
05/31/2019	D.W. SMITH DESIGN GROUP, INC.	DW Smith; RFP19-002 (2019 TSPLOST); prepare bid, meet crack seal contractor, review roads	\$ 2,119.90
09/30/2019	Blount Construction	RFP19-002 (2019 TSPLOST) 2019 Road Improvements - Patching	\$ 365,000.00
12/11/2019	D.W. SMITH DESIGN GROUP, INC.	Cost estimates for possible improvements; Sept 30 - Dec 5, 2019	\$ 687.50
			\$ 1,010,520.73

Discussion

Deep patching:

In a continuation of previous repairs, we recommend performing selective deep patching on various roads where we can address existing failures to prevent further deterioration and help avoid extensive spot patching this winter. To help be cost effective we are trying to provide sufficient volume to help cover the cost of mobilization for the equipment required. This work would be done prior to any proposed striping. The suggested locations include:

- ◆ South Fulton Parkway at the bridge/County line
- ◆ Two locations on Campbellton-Redwine (approx. 1,000 lf)
- ◆ Cochran Mill @ Woodruff
- ◆ Rivertown @ Campbellton-Redwine
- ◆ Complete work begun on Rivertown
- ◆ Hutcheson Ferry (approx. 1,000 lf)

Crack sealing:

Crack sealing is a cost effective way to help extend the life of our roads as we plan for major resurfacing projects in the future. The idea is to focus on the roads with a good pavement section and higher traffic volumes so we can extend the life of the road while minimizing the need for major repairs. Some of the roads recommended for selective deep patching will then be addressed on a broader scale with crack sealing. Roads proposed for crack sealing include all or portions of the following:

- ◆ South Fulton Parkway (areas not addressed by GDOT)
- ◆ Hutcheson Ferry (from The Inn to Cochran Mill)
- ◆ Campbellton-Redwine

Striping:

We recommend striping on the roads that have had deep patching performed to refresh the striping after that work and on major roads where crack sealing is proposed. We believe this will help extend the service life and safety of these roads at relatively low cost. We recommend striping on the following roads/road sections:

- ◆ South Fulton Parkway
- ◆ Hutcheson Ferry
- ◆ Rico Road (southern portion)
- ◆ Cochran Mill Road
- ◆ Rivertown Road
- ◆ Campbellton-Redwine

Below is a table of what we have spent thus far to date using TSPLOST and other sources of revenue to facilitate repair and maintenance of our roadways:

Tier 1 Purpose/Programs	Original Estimated Cost	Current Estimated Cost	Amount Expended in Prior Years	Amount Contracted in 2020	Amount expended in 2020
Maintenance and Safety Enhancements	\$2,082,377	\$2,232,351	\$1,953,426	\$0	\$0
Quick Response Projects	\$45,024	\$45,024	\$0	\$0	\$0
Project Management	\$112,561	\$111,618	\$105,751	\$0	\$0
Countywide Oversight	\$11,256	\$11,256	\$0	\$0	\$0
Tier 1 Total Costs	\$2,251,218	\$2,400,249	\$2,059,177	\$0	\$0

Maintenance & Safety Enhancements – \$0.00
2020 Contracted Roadway Resurfacing
<ul style="list-style-type: none"> No resurfacing was contracted in order to accumulate funds for a 2021 project

The below table illustrates the funding sources for TSPLOST projects:

Fund Allocation	TSPLOST Fund	General Fund	Total Amount Expended 2016-2020	Amount Contracted in 2020	Amount expended in 2020
Maintenance and Safety Enhancements	\$1,113,951	\$839,474	\$1,953,426	\$0	\$0
Project Management	\$52,940	\$52,811	\$105,751	\$0	\$0
Tier 1 Total Costs	\$1,166,891	\$892,286	\$2,059,177	\$0	\$0

Fiscal Impact

In order to preserve the integrity of the RFP process, the estimate for the Scope of Work is not being disclosed at this time.

335-TSPLOST Fund Profit & Loss by Class April 1, 2016 through April 14, 2021

	Unclassified	TOTAL
Income		
3134000 · T-SPLOST	1,845,382.23	1,845,382.23
3611000 · Interest Earned	5,016.09	5,016.09
Total Income	1,850,398.32	1,850,398.32
Expense		
5212000 · Professional Fees	55,190.18	55,190.18
5222500 · Roads Repair & Maintenance	810,969.84	810,969.84
5234000 · Printing	143.02	143.02
5311004 · Various Supplies	1,369.60	1,369.60
5411000 · CAPITAL OUTLAYS/PROPERTY		
5414010 · Infrastructure	301,469.01	301,469.01
Total 5411000 · CAPITAL OUTLAYS/PROPE...	301,469.01	301,469.01
Total Expense	1,169,141.65	1,169,141.65
Net Income	681,256.67	681,256.67

Alternatives

Pending Council input

Concurrences

The City Manager is evaluating the recommendation pending input from the City Council.

Attachments

None